

Mollie A. Boise

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Experience

Director of Sodus Point Park **Sodus Point, NY 2005-2010**

- Promoted from lifeguard to assistant director in 2007, promoted again in 2010 to director.
- Accepted responsibility by being liable for all beach patrons and lifeguards on duty.
- Gained leadership skills by hiring, managing and supervising eighteen lifeguards.
- Developed management skills by planning and conducting in-service skills trainings for lifeguards.

The Clarkson Integrator Web Manager, Staff Writer **Clarkson University, Potsdam, NY 2009-2010**

- Polished team building and group work by collaborating with other students in writing articles.
- Worked towards redesigning and developing Clarkson Integrator's website.

CEC Computer Lab Manager **Clarkson University, Potsdam, NY 2008-2010**

- Promoted from lab worker to manager in August 2009.
- Managed student workers by scheduling and supervising work schedule and events at the CEC.

Teaching Assistant for 3D Digital Design **Clarkson University, Potsdam, NY 2009**

- Gained experience in teaching other students 3D digital design in Rhinoceros 4.0 and Maya 8.
- Improved ability to work with others and help peers expand knowledge in digital design.

Mailroom/Counselors Assistant **Clarkson Admission, Potsdam, NY 2006-2010**

- Learned organizational skills through sorting and filing paperwork in the mailroom and working with the admission counselor.
- Developed time management by being able to hold a job while taking full time classes.

Technical Skills

Software: Rhinoceros 4.0, Microsoft Office Suite, Adobe Master Collection, Maya 8, and AutoCAD 2004

Processes: Product Design and Development, 3D Modeling, 3D animation, Digital Video Editing, Graphic Design, Web Design (HTML and CSS code), C++ and Java languages

Operating Systems: Mac OS X, Windows

Education

Clarkson University '10
Bachelor of Science Degree,
Digital Arts and Science

Contact

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